

AI Prompt Builder

Learn the five parts of a good prompt, then improve weak prompts so an AI tool gives a more useful answer.

Name _____ Date _____ Class _____

Learning objective: I can write a clear prompt that tells an AI tool what I need.

✓ I know the five parts of a prompt ✓ I can spot what a weak prompt is missing ✓ I can write a strong prompt

A strong prompt usually says: **Task** (what to do) · **Topic** (what about) · **Audience** (who it is for) · **Format** (how it should look) · **Details** (extra rules, such as length).

1 Label the parts Write the part of the prompt that matches each label.

Prompt: "Write a five-line poem about the Moon for Year 4 pupils, as a list of lines that rhyme."	
Task	
Topic	
Audience	
Format	
Details	

2 Which prompt is stronger? Circle A or B.

1 A: "Tell me about volcanoes." B: "Explain how volcanoes erupt to a 9-year-old in five bullet points."

(A) A (B) B

2 A: "Give me three tips for looking after a hamster, as a numbered list for a new owner." B: "Hamsters."

(A) A (B) B

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3 Fix the weak prompt Rewrite each prompt so it includes more of the five parts.

1 “Write a story.” [2 marks]

2 “Help with fractions.” [2 marks]

3 “Space facts.” [2 marks]

4 Safe and smart prompting

	TRUE	FALSE
1 You should never put your full name, address or passwords into an AI tool.	☐	☐
2 An AI answer is always correct if your prompt is good.	☐	☐
3 Adding the audience helps the AI choose the right words.	☐	☐

Answer Key

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Question	Answers
1 Label the parts	Task – : write a poem Topic – : the Moon Audience – : Year 4 pupils Format – : a list of lines Details – : five lines; they rhyme
2 Which prompt is stronger?	1 B (B) – B has a task, topic, audience, format and length.; 2 A (A)
3 Fix the weak prompt	1. e.g. Write a funny 200-word story about a dragon who is scared of the dark, for children aged 7, with a happy ending. 2. e.g. Explain how to add fractions with the same denominator to a Year 4 pupil, with three worked examples. 3. e.g. Give me five surprising facts about Mars for a class display, each in one short sentence.
4 Safe and smart prompting	1 True ; 2 False – even good prompts can get wrong answers, so check important facts; 3 True

Teaching note: Any rewritten prompt that adds a clear task, topic, audience, format and detail should get credit.